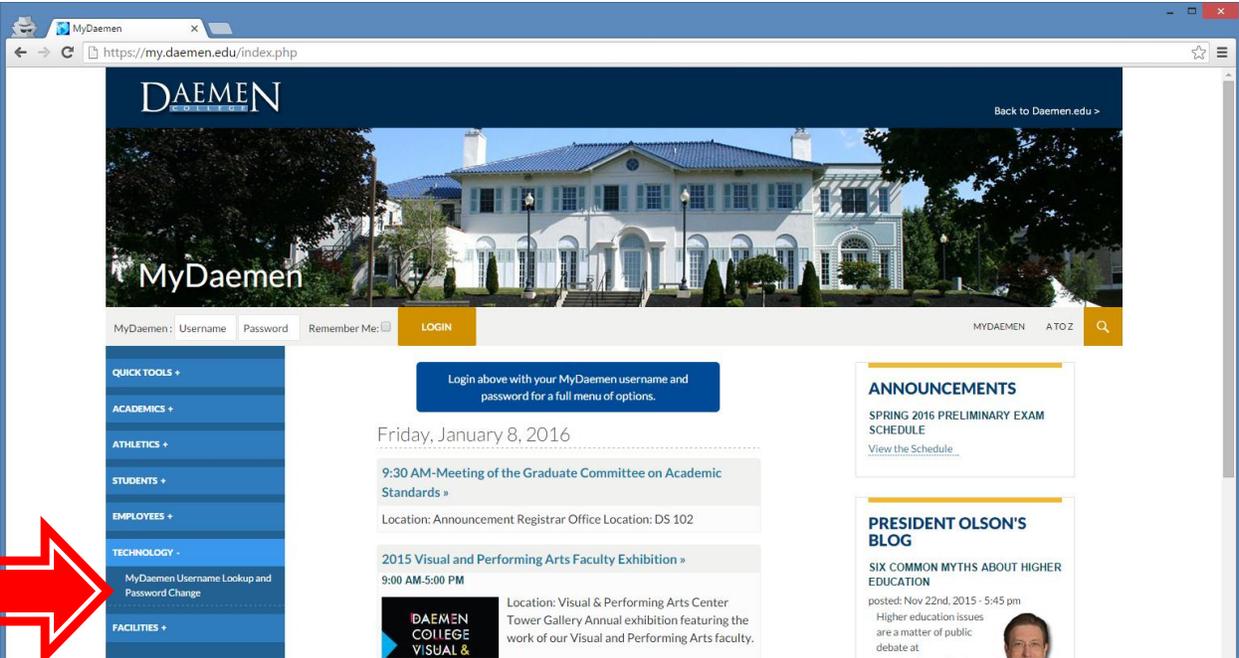**FINDING YOUR USERNAME AND PASSWORD FOR
MY DAEMEN, EMAIL AND BLACKBOARD ACCOUNTS**

All students enrolled in Daemen College courses must set-up Daemen email accounts. These accounts will be used to communicate with instructors and will also provide access to Blackboard.

To access your Daemen email account, follow the instructions below.

1. Access the My Daemen user portal at https://my.daemen.edu
2. On this page, expand the "Technology" section in the blue column on the left side of the page. Then click on "MyDaemen Username Lookup and Password Change".

3. Enter your Date of Birth, SSN and the number you see in the picture box. Then click "Verify". You will now be directed to a screen where you can pick your own password.

FINDING YOUR WEBADVISOR ACCOUNT AND RE-SETTING YOUR PASSWORD

1. After you find your username and password for email (see above steps to do this), log in to My Daemen and choose WebAdvisor from the Quick Tools section of the blue margin on the left.
2. Use the username and password that you created for MyDaemen to log into WebAdvisor.

What if this didn't work?

a. Double check that you followed the format for "Social Security or ID Number" and "Date of Birth" exactly.
b. If you double checked and resubmitted your personal information and still cannot access your username and password please contact Darlene DiCesare (ddicesar@daemen.edu) for further assistance.