Reviewing Membership in a Google Group

If you are the Owner or Manager of a Google Group, use these instructions to review/edit the addresses in that group.

1. Within your Daemen email, click the apps box in the upper right corner:
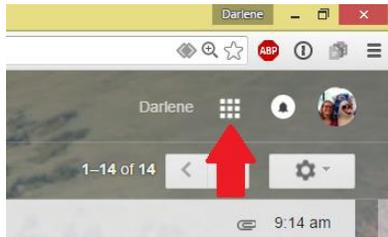
2. Choose the groups App from the dropdown selection:
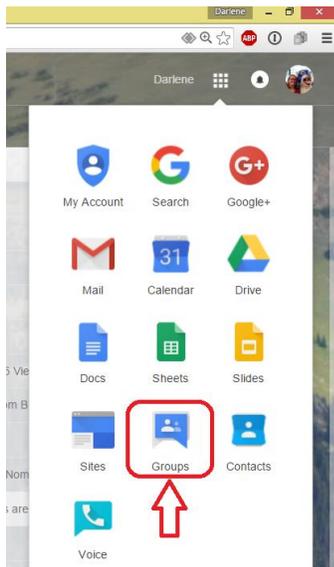
3. Within the groups window that opens, choose "My Groups":
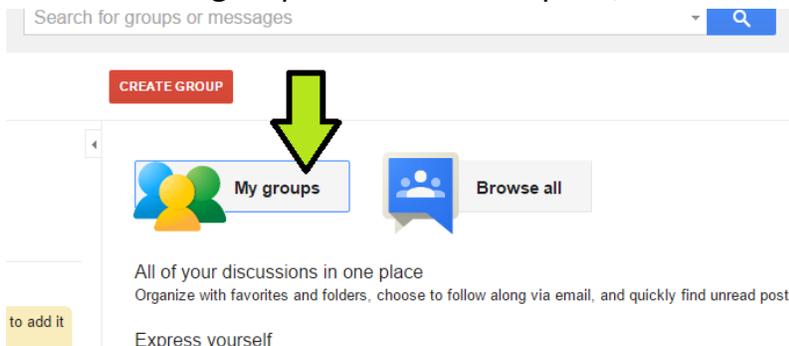
4. Under the group you wish to view, you will see "Owner" or "Manager" and the "manage" link. If you click on "Manage" you will be able to edit the membership.